



# Beach Event Guidelines

Below are the guidelines established for holding events on the beaches. These guidelines are to ensure the safe enjoyment of the beach and boardwalk by all hotel guests as well as our neighbors in the community.

- All events must remain completely within HDC property lines.
- The event must end at the 10pm curfew.
- Directional signage may be located by Spreckels Candy Vista Walk, the Sun Deck entrance, Windsor Lawn and Beach Entrance.
- The stage size is to be limited to 20'x24'x32" or less and is provided by the client.
- All Beach and Stage lighting must be handled through the in-house audiovisual company, PSAV. The lighting for any stage is limited to two (2) lighting trees with no more than 12 total par lights combined. Intel beams, spotlights, etc. are not allowed.
- Power requirements for beach events are limited to existing power available, currently at 200amps total. Generators will be allowed only with prior written permission from executive management and with City permit if applicable. Power is to be handled by PSAV.
- There is no glass allowed on the beach, including center-pieces and votives.
- The Hotel reserves the right to control and have the final say on amplified and/or entertainment volume levels at all times during the event. City permit required for noise over 50 db.
- Structures (including light towers and trussing) may not be more than 15' in height.
- Tents require a City permit.
- Inflatable structures and/or three-dimensional props are limited to having no more than five (5) for any outdoor event and may not be taller than 15' in height. Please work with PSAV for Power Requirements.
- Should an outside production company be approved by executive management, the request must be submitted and approved in writing no later than 60 days prior to the event by the hotel.
  - A full production schedule with a complete listing of décor (including perimeter and stage), equipment, complete time line for load-in and load-out, a list of all subcontractors (including entertainment) and all power requirements must be submitted prior to approval.
  - A certificate of insurance along with the endorsement from the production company naming the hotel must be on-file prior to commencement of set up.



- Set up may not start prior to 9am and 10am (Sat/Sun).
- Tear Down/Load must be concluded by 12:00midnight. Should the hotel security department be contacted by guests or neighbors with noise complaints, then all activity must cease immediately and may not be resumed until 9am the next morning. Security charges at the client's expense must be on-site overnight if required.
  - Trucks and vehicles with reverse warning sounds may not back up during tear down.
- Arrangements must be made in advance with the hotel to ensure access onto the beach.
- Storage cases for props, AV, etc may not be left on the property during set up but must be removed and stored on the truck.
- No persons or equipment are to be making a path through the vegetation.
- Production crews should schedule to be completed and ready one hour prior to the event (reception time if preceding the event) to allow for banquets to be properly set and ready prior to the event start time.
- No motorized vehicles are allowed on the beaches at any time including personal vehicles.
- The Production crew must be appropriately dressed at all times.
- The Production crew may not smoke or eat on the beach or in any public areas.
- Production company/client must provide all equipment for load in/out (carts, dolly's etc.) The hotel will not provide or lend any equipment.
- No more than two (2) vehicles (as outlined above) may be parked on property at prevailing rates without prior authorization.







# Paseo Lawn Guidelines

- Paseo lawn shall not be used for staging or storage of equipment.
- Do not obstruct beach or paseo access to pedestrians/ bicyclist with vehicles equipment.
- Escort and follow motorized vehicles while driving on Paseo.
- Oversee/manage outside contractors so that they perform in a safe and responsible manner.
- Stay within Hotel Del's property line. See Map on page 2 for property line reference.
- No vehicles or machinery (service carts OK) are to be driven or parked in walkway between Beach Village and Main Building. This area cannot support large loads as there is a clear span above the fitness center.
- No parking on paseo lawns.
- No construction materials, debris, or waste will be placed or stored where it may be subject to water, wind, rain or dispersion.
- Any and all debris from construction activities will be removed from the project site within 24 hours of completion of the project.
- Construction debris and sediment will be removed from construction areas each day that construction occurs to prevent the accumulation of sediment and other debris that may be discharged into coastal waters.
- Erosion control/sedimentation best management practices will be used to control dust and sedimentation impacts to coastal waters during construction. Best management practices will include, but are not limited to: placement of sand bags around drainage inlets to prevent runoff/ sediment transport into coastal waters.
- All construction materials, excluding lumber, will be covered and enclosed on all sides, as far away from a storm drain inlet and receiving waters as possible.
- No mechanized equipment will operate below the daily high tide mark.
- All petroleum products and other construction materials

- will be properly handled, stored, and applied within the designated equipment staging area away from the beach habitat and receiving waters or storm drain inlets in order to prevent any spillage of gasoline or related petroleum products or contact with runoff.
- Spill prevention and control measures will be implemented.
- Equipment and machinery will be maintained and washed off site, in confined areas specifically designed to control runoff. Thinners or solvents will not be discharged into sanitary or storm sewer systems. Washout from concrete trucks shall be disposed of at a location not subject to runoff and more than 50ft away from a storm drain, open ditch, or surface waste.
- All solid waste, including excess concrete and inorganic litter produced during construction, will be removed from the project area and disposed of appropriately offsite.
- Appropriate types and sufficient quantities of materials will be available on site to contain any spill or inadvertent release of materials that may cause a condition of pollution or nuisance if the materials reach waters of the United States and/or State.
- Water containing mud, silt, or other pollutants from equipment washing or other activities will not be discharged into waters of the United States and/or State or placed in locations that may be subjected to storm flows.
- Substances hazardous to aquatic life including, but not limited to, petroleum products, raw cement/concrete, asphalt, and coating materials, will be prevented from contaminating the soil and/or entering waters of the United States and/or State. Best management practices will be implemented to prevent such discharges during each project activity involving hazardous materials.
- Sediment will be removed, disposed, and handled in a manner that will not cause sustained, significant turbidity increases in the creek or ocean.